

ALCS

Extended Day Program Enrollment Form Early Morning Drop-Off for Students in Kindergarten-8th grades After School Care Program for Students in Kindergarten-5th grades

We look forward to caring for your children in our awesome Extended Day Program!

Early Morning Drop-Off is available for all K-8 students for a \$7.00 per hour charge, billed on the quarter hour. If you need to drop your child off sometime between 7:15 and 8:00 AM, please enroll below.

The After School Care program is available for students in Kindergarten through grade 5. Program hours are weekdays from 2:30 PM until 5:30 PM. Please note Wednesday's hours are 12:05 PM until 5:30 PM. The cost is \$7.00 per hour, billed on the half hour.

All Extended Day Program hours are billed the following week for the previous week's attendance. Because we staff the program and prepare materials according to enrollment, you will be charged for the schedule indicated below whether your child is in attendance or not. Kindly mark payments for the "After School" program whether paying by check, online or in person to the Financial Administrator.

PLEASE PRINT LEGIBLY! For your child's sake, we must be able to read this information.

Name of student _____ Grade _____

Name of 2nd student _____ Grade _____

Name of 3rd student _____ Grade _____

Mother's name _____ Father's name _____

Home Address _____

City/Town _____ State _____ Zip _____

Mother's Cell # _____ Father's Cell # _____

Mother's Home # _____ Father's Home # _____

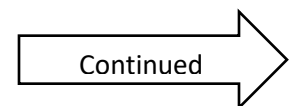
Mother's Work # _____ Father's Work # _____

Mother's Email _____

Father's Email _____

Please indicate below the days and times you will need care for your child(ren):

	MORNING	AFTERNOON
Monday	From _____ To _____	From _____ To _____
Tuesday	From _____ To _____	From _____ To _____
Wednesday	From _____ To _____	From _____ To _____
Thursday	From _____ To _____	From _____ To _____
Friday	From _____ To _____	From _____ To _____



Late Pickup Fee

Any pickup after **5:30 PM** will be charged per child according to the following schedule:

Pickup between 5:31-5:40 PM will be charged **\$10.00**, 5:41-5:50 PM will be charged **\$25.00**, and 5:51-6:00 PM will be charged **\$50.00**. After 6:00 PM you will be charged **\$60.00 for each additional half hour**.

The teacher's cell phone will determine time. Late pickup fees must be paid within one week. Consistent late pickup is cause for dismissal from the Extended Day Program. Please plan ahead when weather conditions are poor.

Please fill in answers to the questions below so we may best support your student.

Does your child have any learning disabilities? Please explain

Does your child have any allergies? Please explain

Is your child on any medication? Please explain

Is your child restricted from participating in physical activity in any way? Please explain

Is there anything else we should know about your child?

**List any people who may be picking up your child or who we could contact in case of an emergency
(if unable to reach parents):**

1. _____

Best contact # _____ Email Address _____

Relationship to child _____

2. _____

Best contact # _____ Email Address _____

Relationship to child _____

3. _____

Best contact # _____ Email Address _____

Relationship to child _____

List any person or persons **NOT** allowed to pick up your child:

Your child(ren) will be enrolled into the Extended Day Program upon receipt of this enrollment form. If the program has been filled prior to receiving your enrollment form, you will be contacted by telephone.

Parent name (Please print) _____

Parent Signature _____ Date _____