

*Enrollment Form...Extended Day Program*  
**Early Morning Drop-Off for Students in Kindergarten – 8<sup>th</sup> grades**  
**After School Care Program for Students in Kindergarten – 6<sup>th</sup> grades**

We look forward to caring for your children in our awesome after school program! Also...

Early Morning Drop-Off is available for students in grades K - 8 for a \$6.00 per hour charge. If you need to drop your child off sometime between 7:15 A.M. and 8:00 A.M., please enroll below.

The After School Care program is available for Kindergarten through 6th grade students. Our program hours are Monday, Tuesday, Thursday and Friday from 2:30 P.M. until 5:30 P.M. and Wednesday from noon until 5:30 P.M. Cost is \$6.00 per hour, billed on the half hour. Once your schedule has been confirmed and the weekly amount due is calculated, payments are due the Friday before the week of attendance. You are charged for the schedule below whether your child is in attendance or not because we staff and prepare materials according to enrollment. Please mark payments for the "After School" program and mail to/leave with the Financial Administrator.

**PARENT! PLEASE PRINT LEGIBLY if filling out by hand.**

**For your child's sake, we must be able to read this information.**

Name of student \_\_\_\_\_ Grade (2016-2017) \_\_\_\_\_  
 Name of student \_\_\_\_\_ Grade (2016-2017) \_\_\_\_\_  
 Name of student \_\_\_\_\_ Grade (2016-2017) \_\_\_\_\_

Mother's name \_\_\_\_\_ Father's name \_\_\_\_\_  
 Home address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mom's home phone(\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_\_ Dad's home phone (\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_\_  
 Mom's work phone (\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_\_ Dad's work phone (\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_\_  
 Mom's cell phone (\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_\_ Dad's cell phone (\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_\_  
 Mom's email address \_\_\_\_\_ Dad's email \_\_\_\_\_

**Please indicate below the days and times you will need care for your child(ren):**

	<i><b>MORNING</b></i>		<i><b>AFTERNOON</b></i>
___ Monday	From _____ To _____		From _____ To _____
___ Tuesday	From _____ To _____		From _____ To _____
___ Wednesday	From _____ To _____		From _____ To _____
___ Thursday	From _____ To _____		From _____ To _____
___ Friday	From _____ To _____		From _____ To _____

**Over please -----**

Does your child have any learning disabilities? Explain \_\_\_\_\_

\_\_\_\_\_

Does your child have any allergies? Explain \_\_\_\_\_

\_\_\_\_\_

Is your child on any medication? Explain \_\_\_\_\_

\_\_\_\_\_

Is your child restricted in any way from participating in physical activity? Explain \_\_\_\_\_

\_\_\_\_\_

Is there anything else you would like us to know about your child? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List any other persons who may be picking up your child or who we could contact in case of an emergency (if unable to reach parents):

Name \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Relationship (family, friend, neighbor, etc.) \_\_\_\_\_

Name \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Relationship (family, friend, neighbor, etc.) \_\_\_\_\_

Name \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Relationship (family, friend, neighbor, etc.) \_\_\_\_\_

List any person or persons **NOT** allowed to pick up your child:

\_\_\_\_\_

\_\_\_\_\_

Your child(ren) will be enrolled into the Extended Day Care Program upon receipt of this enrollment form. If the After School program has been filled prior to receiving your enrollment form, you will be contacted by phone.

Parent signature \_\_\_\_\_ Date \_\_\_\_\_

**Late Pickup Fee**

*Any pickup after 5:30 P.M. will be charged per child according to the following schedule:*

- Pickup between 5:30 – 5:35 will be charged \$10.00*
- 5:36 – 5:45 will be charged \$25.00*
- 5:46 – 6:00 will be charged \$50.00*

*After 6:00 P.M. you will be charged \$60 for each additional ½ hour. Time will be determined by the reception area wall clock. Late pickup fees must be paid within one week. Consistent late pickup is cause for dismissal from the program. Please plan ahead when weather conditions are poor.*